



**Office of Children
and Family Services**

KATHY HOCHUL
Governor

SHEILA J. POOLE
Commissioner

March 7, 2022

Commissioner Michele McClave
Albany County Department of Social Services
162 Washington Avenue
Albany, New York 12210-2304

Dear Commissioner McClave:

This letter is in response to your request to amend Albany County's Child and Family Services 2021 Child Care Plan. Albany County has proposed to amend the following:


Proposed changes:

- Appendix L: Other Eligible Families if Funds are Available
 - 4b change to YES with the following limitations:
 - Under unusual short-term circumstances to be determined on a case-by-case basis by the Child Care Subsidy Unit supervisor using the following criteria:
 - Valid documentation of the need for care
 - The parent/ caretaker cannot bring their child(ren) with them and has not formal resources available
 - The circumstances leading to the need are outside the parent/caretaker's control
 - 7e eliminate limitations
 - 10 change to YES with no limitations
- Appendix M #1: Reasonable Distance, Recertification Period, Family Share, Very Low Income, Federal and Local Priorities
 - III Family Share: decrease weekly Family Share percentage to 1%
- Appendix R: Payment to Child Care Providers for Absences
 - Increase the number of paid absences allowed per child to 80 in a fiscal year

Your request has been approved with an effective date of April 1, 2022

If you have any questions regarding this approval or the child care section found in your district's Child and Family Services 2021 Child Care Plan, please contact Darci Primeau at (518) 474-9095 or via email at Darci.Primeau@ocfs.ny.gov.

Sincerely,


Janice M. Molnar, Ph.D.
Deputy Commissioner
Division of Child Care Services