



Office of Children  
and Family Services

ANDREW M. CUOMO  
Governor

SHEILA J. POOLE  
Acting Commissioner

August 27, 2015

Mr. Michael J. Piazza, Jr., Commissioner  
Putnam County Department of Social Services  
110 Old Route Six Center  
Building #2  
Carmel, NY 10512-2110

Dear Commissioner Piazza:

This letter is in response to your request to amend Putnam County's 2015 Child and Family Services Plan Annual Plan Update. Putnam County Department of Social Services (PCDSS) proposed to request the following waivers of regulatory provisions that are non-statutory for the Early Head Start-Child Care Partnership program.

**Flexibility in eligibility periods:** For Early Head Start-Child Care Partnership program participants only, waive 18 NYCRR § 404.1(d) which requires that redetermination be made not less than every 12 months. This waiver will allow the district to match child care eligibility periods to the Early Head Start-Child Care Partnership program period regardless of disruption in the parent's eligibility. This waiver applies only to the child(ren) participating in an Early Head Start-Child Care Partnership program and not to other children who may be receiving child care services in the same household. If there are other children receiving child care subsidies in the same household that are not participants of the Early Head Start-Child Care Partnership program, changes impacting eligibility MUST be reported to PCDSS immediately.

**Flexibility in reporting changes in family circumstances:** For Early Head Start-Child Care Partnership program participants only, waive 18 NYCRR § 415.3(b) which requires applicants and recipients to immediately report any change in financial circumstances, living arrangements, employment, household composition, or other circumstances that affect the family's need or eligibility for child care services. This waiver only applies to the child(ren) participating in the Early Head Start-Child Care Partnership program.

This request has been approved and is effective August 27, 2015. If you have any questions about this approval or the child care section found in your district's 2012-2016 Child and Family Services Plan, please contact Mr. Michael Miller at (518) 408-3395 or [Michael.Miller@ocfs.ny.gov](mailto:Michael.Miller@ocfs.ny.gov).

Sincerely,

Janice M. Molnar, Ph.D.  
Deputy Commissioner  
Division of Child Care Services