



**Office of Children  
and Family Services**

**ANDREW M. CUOMO**  
Governor

**SHEILA J. POOLE**  
Acting Commissioner

November 2, 2018

Ms. Kit Kephart, Commissioner  
Tompkins County Department of Social Services  
320 West Martin Luther King, Jr./State Street  
Ithaca, NY 14850

Dear Commissioner Kephart:

This letter is to inform you that the child care section found in your 2018 – 2023 Child and Family Services Plan was approved and became effective on November 1, 2018.

This approval is being issued separately from the approval of other sections of your plan in order to accommodate your county's need to implement the child care services provisions. A letter approving the remaining sections of your plan will be sent upon their approval.

If you have any questions about this approval or the child care section found in your district's 2018 – 2023 Child and Family Services Plan, please contact Joe Ziegler at (518) 402-6520, or by e-mail at [Joe.Ziegler@ocfs.ny.gov](mailto:Joe.Ziegler@ocfs.ny.gov).

Sincerely,

A handwritten signature in cursive script, appearing to read "Janice Molnar".

Janice M. Molnar, Ph.D.  
Deputy Commissioner  
Division of Child Care Services

Enc: Approved 2018 – 23 Child and Family Services Plan